

Federal Grants Training Membership: Accessing Your Monthly Webinars

Where do I find the webinar promo codes?

Option 1: By Email from FTLF

FTLF will send an email to all annual members about one week prior to each live webinar. This email will contain a link to the webinar registration page as well as a unique promo code for a 100% discount for that webinar.

Option 2: On the Membership Course Page

1. Navigate to the [Federal Grants Training Membership](#) page

2. Click the gray *Take Course* button (found in the Course Summary box on the Overview tab)

FEDERAL GRANTS TRAINING MEMBERSHIP

The screenshot shows the 'FEDERAL GRANTS TRAINING MEMBERSHIP' page. At the top, there are tabs: OVERVIEW, AGENDA, CONTINUING EDUCATION, and TAKE COURSE. The 'TAKE COURSE' tab is selected. Below the tabs, there is a 'COURSE SUMMARY' box on the right. Inside this box, the 'Cost' is listed as '\$2,000.00' and the 'TAKE COURSE' button is highlighted with a blue rectangle. Below the 'TAKE COURSE' button, there is a 'Bookmark course' link. The main content area on the left contains text about FTLF's mission and a list of resources.

3. Click the *Webinars* tab located on your left-hand side and then click *Start* or *Review* (the button changes once you have accessed the webinars)

The screenshot shows the 'COURSE PROGRESS' sidebar. It has a list of tabs: PLEASE WAIT FOR APPROVAL, WEBINARS, FEDERAL GRANT MANAGEMENT TOOLKIT, IN-PERSON TRAINING PROMO CODE, RECORD OF ATTENDANCE FORM, and CONTACT US. The 'WEBINARS' tab is highlighted with a blue rectangle.

The screenshot shows the 'COURSE HOME' page. It has a 'COURSE INSTRUCTIONS' section. Below the instructions, there is a 'All resources will be av' section. The 'WEBINARS' tab is highlighted with a blue rectangle.

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4. Click the title of the webinar you wish to get the Promo Code for
The promo code will be in blue and can be found under the webinar title.

COURSE PROGRESS

PLEASE WAIT FOR APPROVAL

WEBINARS

OPTIONAL

Select webinar REVIEW

- Subrecipient Monitoring
- National Policy Requirements
- Research Grant Regulatory...
- Procurement Standards
- Lobbying Restrictions

WEBINARS

NATIONAL POLICY REQUIREMENTS

February 19, 2020 @ 1 pm ET
(est. duration - 75 minutes)

PROMO CODE:

Use this code for a
100% discount

If you wish to receive a certificate of completion for this webinar, yo

Accessing the Webinar (Live or On-Demand)

You have multiple options for viewing the monthly webinars.

Option 1: Registering with a Promo Code

If you need a Certificate of Attendance you must register for the webinar (live or on-demand) using a promo code.

1. Navigate to the course page for the webinar you want to register for
 - You can find direct links to all of the webinars included in your membership on the [Federal Grants Training Membership Agenda](#) tab or inside the course under the *Webinars* tab
2. Click the orange *Register* tab and then click the gray *Add to Cart* button

RESEARCH GRANT REGULATORY COMPLIANCE

LATEST GUIDANCE AND CHANGES ON THE HORIZON

March 19, 2020

OVERVIEW PRESENTER(S) CONTINUING EDUCATION **REGISTER**

Tackling the research grant priorities for this administration, in accordance with publications from the Office of Science and Technology Policy, this presentation offers current best practices based on the latest cases and guidance from the government. Join FTLF Senior Counsel Kristen Schwendinger to discuss critical

COURSE SUMMARY

Available credit:

RESEARCH GRANT REGULATORY COMPLIANCE

LATEST GUIDANCE AND CHANGES ON THE HORIZON

March 19, 2020

OVERVIEW PRESENTER(S) CONTINUING EDUCATION **REGISTER**

ADD TO CART

3. Enter the promo code in the *Promotional Discounts* box and click *Apply to Order*
4. Click *Checkout*

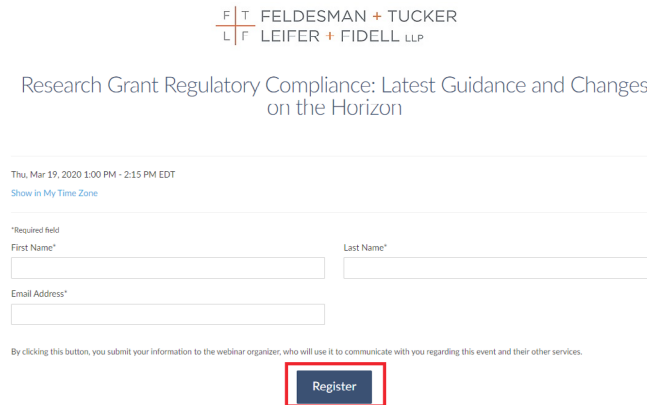
5. Enter your billing address (you will not be asked for your credit card information or be charged) and click the gray *Review Order* button at the bottom of the page
6. Click the *Submit Order* button at the bottom of the page
7. For instructions on downloading a certificate after the webinar, [see our FAQs](#)


Option 2: I Just Want to Watch the Webinar

If you do not need a Certificate of Attendance, you can log in to GoToWebinar directly to watch it live or view the on-demand version on the Federal Grants Training Membership page.

1. On the Membership page, navigate to the webinar tab
2. On the left-hand side in the course progress box, click the title of the webinar you wish to view
3. **(LIVE)** Click the date and time link (located below the webinar title) to be taken directly to the GoToWebinar registration page

4. **(LIVE)** Enter the required information and click the blue *Register* button





Research Grant Regulatory Compliance: Latest Guidance and Changes on the Horizon

Thu, Mar 19, 2020 1:00 PM - 2:15 PM EDT
[Show in My Time Zone](#)

*Required field

First Name* Last Name*

Email Address*

By clicking this button, you submit your information to the webinar organizer, who will use it to communicate with you regarding this event and their other services.

Register

1. **(ON-DEMAND)** On the Federal Grants Training Membership page, navigate to the webinar tab
2. **(ON-DEMAND)** On the left-hand side in the course progress box, click the title of the webinar you wish to view
3. **(ON-DEMAND)** The recorded webinar will be posted within two (2) business days of the live webinar. A video player will appear on this page at that time. You will be notified when the recording is available for viewing

